

# ***Volunteer Scorecard***

## ***William D. Boyce New-Unit Award***

### **Complete these 12 Steps**

\_\_\_\_\_ 1. Be assigned a new-unit prospect. Determine if the organization's values are compatible with BSA values.

\_\_\_\_\_ 2. Make an appointment with the head of the organization to talk about Scouting.

\_\_\_\_\_ 3. Promote the benefits of Scouting during a presentation to the head of the organization. This meeting should result in the organizational leader agreeing to charter a Scouting unit.

\_\_\_\_\_ 4. The organization officially adopts the Scouting program and appoints a chartered organization representative.

\_\_\_\_\_ 5. The organization representative appoints an organizing committee of three to five individuals. A BSA unit commissioner and district trainer are assigned to the committee.

\_\_\_\_\_ 6. The unit leadership is selected, approved, and recruited by the organization.

\_\_\_\_\_ 7. The unit leadership is trained with fast start and new leader essentials.

\_\_\_\_\_ 8. The BSA district trainer helps the unit committee and unit leader plan three to six months of programs.

\_\_\_\_\_ 9. The unit committee and unit leader hold an organizational meeting(s) to collect applications and fees.

\_\_\_\_\_ 10. The unit leader completes the paperwork and transmits the fees to the local council office.

\_\_\_\_\_ 11. Boys attend the new unit's first meeting.

\_\_\_\_\_ 12. The BSA district trainer helps the unit commissioner conduct a charter presentation ceremony at a meeting of the organization.

# ***Certification of Completion***

## ***William D. Boyce New-Unit Organizer Award***

Organizer's name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ E-mail \_\_\_\_\_

District \_\_\_\_\_

Council \_\_\_\_\_

Position \_\_\_\_\_

1. Complete this section before proceeding.

The \_\_\_\_\_  
Organization name

Has been assigned to \_\_\_\_\_  
Organizer name

To organize a \_\_\_\_\_  
Pack, Troop/Team, Crew

\_\_\_\_\_  
District Chairman's signature

\_\_\_\_\_  
Date assigned

2. Complete this section when all steps are completed and the unit is organized and officially registered.

\_\_\_\_\_ was organized by \_\_\_\_\_  
Unit type and number Organizer's name

and a charter was presented to \_\_\_\_\_  
Organization's name

on \_\_\_\_\_ by the \_\_\_\_\_ Council, BSA  
Date Council Name

\_\_\_\_\_  
Scout Executive's Designee

\_\_\_\_\_  
District Chairman's signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Council Record:

Certificate prepared by \_\_\_\_\_  
Name

Knot Award presented by \_\_\_\_\_  
Name

Device presented: \_\_\_\_\_ Cub Scout \_\_\_\_\_ Boy Scout \_\_\_\_\_ Varsity \_\_\_\_\_ Venturing