



Pack Camping Coordinator Job Description

Thank you for agreeing to serve as your Pack's Camping Coordinator. In this position you are able to help the Sagamore Council reach more Cub Scouts with the message of Cub Scout and Webelos Adventure Camps and Day Camps. You are not alone in this position. There are volunteers and professionals willing and able to help you complete this task and make this a memorable camping season for the boys and families in your Pack. Please read through the following list and familiarize yourself to the Cub Scout camping programs of your District and Council.

- Complete Youth Protection training.
- Familiarize yourself with all printed material and who to contact at each camp for information.
- Conduct a Summer Camping kick-off that includes both Adventure Camp and Day Camp Promotion.
- Distribute registration and Health forms to each Family and Den.
- With the help of the Pack Treasurer, implement a Camp savings plan to help families pay for camp over several months.
- Educate families about the Sagamore Council Campership program.
- Contact each family to find out if they plan to attend Adventure Camp and/or Day Camp.
- Collect and turn-in registration forms and fees by the camp deadlines.
- Verify T-Shirt sizes of suspicious orders.
- Keep families up to date on camp news as it is received.
- File a Tour Permit on time.
- Encourage Webelos Dens to attend Adventure Camp as a Den with 75% of their rechartered member
- Plan to attend the first day of Day Camp to register the Pack on-site.
- Coordinate transportation to and from Day Camp and Adventure Camp

Visit the Camping page of the Sagamore Council at
www.sagamoresignals.com