

PO BOX 865, Kokomo IN 46903
765-452-8253 OR 800-844-0537

CAMP USAGE PERMIT FOR NON-SCOUT GROUPS

Individual rentals are for a 24 hour period.

Fees for long-term rentals and all-camp rentals will be negotiated with Camp Ranger.

ORGANIZATION _____

NAME _____ PHONE _____

ADDRESS _____ CITY _____

STATE _____ ZIP _____

ALTERNATE CONTACT PERSON:

NAME _____ PHONE _____

For a confirmation notice - Please provide your email address _____

Camp Buffalo

Cary Camp

We plan to check in with the Camp Ranger on _____ at _____ AM/PM

We plan to check out with the Camp Ranger on _____ at _____ AM/PM

Fee & Permit must be in Council Service Center within ten (10) working days following phone reservation to confirm reservation. Applicable deposits should be submitted when camp fee is paid. Any reservation called in less than two weeks before usage is subject to a \$5.00 late fee.

RENTER RESPONSIBILITY

Any damage to buildings, grounds, or equipment is the responsibility of the renter. The Camp Ranger will assess damages. The Camp Ranger and Renter will check buildings and equipment on arrival and departure. Open-toed shoes and flip-flops are prohibited at camp.

CANCELLATION

Cancellation must be made one week prior to scheduled arrival in order to have fees refunded.

NON-SCOUT GROUPS INSURANCE

Non-Boy Scout Groups renting the camp facilities or equipment must complete the Hold Harmless Agreement and show proof of insurance.

SPECIAL PERMITS

Special permits are required for the use of the swimming pool, Rifle and Archery Ranges.

WATER

Water in the campsites is turned off from October 15 to April 15. Water is available in central camp.

DEPOSITS

Non-Scout groups must submit damage deposit of \$50.00 for the weekend use and \$200.00 for longer use. Deposit of \$100 must be submitted for use of Dining Hall.

<i>For Service Center Use Only:</i>		
Amount Received: _____	Date: _____	Receipt: _____
NON-SCOUT GROUPS _____	Ranger Comments: _____	
Damage Deposit Received _____	_____	
Damage Charge if Any _____	_____	
Date Damage Deposit Refunded _____	_____	

(24 HOUR PERIOD)

<u>FACILITY</u>	<u>FEE</u>	<u>TOTAL</u>
CAMP BUFFALO - RANGER, CHAS TRIPLETT - 574-278-7114		
SHIDELER DINING HALL & KITCHEN (per day) (Capacity: 300) (\$100 Cleaning Deposit Required)	\$ 450.00	\$ _____
WINTER QUARTERS (per day) (Capacity: 24) (Gas Heat)	\$ 75.00	\$ _____
IVEY LODGE (per day) (Capacity: 25)	\$ 75.00	\$ _____
<u>MULTI-PURPOSE BUILDING (per day):</u>		
OUTSIDE RESTROOMS (4) WITH SHOWERS (Per Outing)	\$ 40.00	\$ _____
BUNK ROOMS (2) (Sleeps total of 6 + 6 = 12) (Per Night)	\$ 45.00	\$ _____
MEETING ROOM ONLY (24' x 45')	\$ 75.00	\$ _____
MEETING ROOM + 3 BREAKOUT ROOMS (Includes Use of 2 Bathrooms)	\$ \$ 165.00	\$ _____
KITCHEN IN MULTI-PURPOSE BLDG. (With Rental of Meeting Room)	\$ \$ 45.00	\$ _____
MULTI-PURPOSE BLDG WITH MTG ROOM, BREAKOUT ROOMS, KITCHEN, & BATHROOMS WITH SHOWERS	\$ 350.00	\$ _____
TENT CAMPING SITE (per day)	\$ 25.00 (per site)	\$ _____
ACCESS FEE: (per person)	# people _____ x \$ 1.00 (per event)	\$ _____

CARY CAMP - RANGER, CHUCK TURNER - 765-447-1990		
HERITAGE HALL (per day) (Capacity: 70)	\$ 70.00	\$ _____
KITCHEN (\$100 Cleaning Deposit)	\$ 140.00	\$ _____
A & K MEETING ROOM (per day) (Capacity: 40)	\$ 65.00	\$ _____
LEHMAN ROOM (per day) (Capacity: 40)	\$ 65.00	\$ _____
FAIRFIELD ROOM (per day) (Capacity: 40)	\$ 65.00	\$ _____
MCALLISTER HALL (per day) (Capacity: 290)	\$ 240.00	\$ _____
SORENSEN TRAINING CENTER (Capacity: 125)	\$ 266.00	\$ _____
SIOUX CABIN (per day) (Capacity: 14/4)	\$ 50.00	\$ _____
SHAWNEE CABIN (per day) (Capacity: 14/4)	\$ 100.00	\$ _____
TECUMSEH LODGE (per day) (Capacity: 36) & McCAW TRAINING ROOM (Capacity: 25)	\$ 145.00	\$ _____
CHAPEL (Capacity: 100)	No Charge	\$ No Charge
TENT CAMPING SITE (per day)	25.00 (per site)	\$ _____
ACCESS FEE: (per person)	# people _____ x \$ 1.00 (per event)	\$ _____
* * * * *		

CANOE RENTAL

<u>QUANTITY</u>	<u>ITEM</u>	<u>REPLACEMENT COST</u>	<u>RENTAL COST</u>	<u>TOTAL</u>
_____	CANOES	\$ 650.00 each		
	Usage On Camp 1/2 Day		\$ \$ 15.00	_____
	Usage Off Camp 1/2 Day		\$ \$ 20.00	_____
_____	PADDLES	\$ 20.00	Provided with canoe rental	
_____	LIFE JACKETS	\$ 20.00	Provided with canoe rental	
_____	CANOE TRAILER(S)	\$ 1,000.00	\$ 20.00	_____
	(requires 2" ball provided by renter)			
_____	CAMP TRUCK (driven by Ranger to haul canoe trailer) # miles:		\$1.25/mile	_____
			Damage Charges	_____

SAGAMORE COUNCIL, B.S.A.
 P.O. BOX 865, KOKOMO, IN 46903
 765-452-8253 OR 1-800-844-0537

www.sagamoresignals.com www.campbuffalo.com www.carycamp.com

SAGAMORE COUNCIL CAMP USAGE POLICIES

RESERVATIONS

All reservations are handled on a “first come, first serve” basis. Before sending in your reservation form, we recommend calling the Council Service Center to confirm availability of the camp and your preferred site. You can reserve camp space or equipment by telephone, fax, or e-mail. **However, reservations will not be held more than 1 week without receipt of fees and a copy of the Sagamore Council Camp Permit at the Council Service Center.** Please make your reservation **at least 2 weeks** prior to your desired usage date. We cannot guarantee access to the camp or your preferred site with less than two weeks notice.

CANCELLATION

Cancellation must be made one week prior to scheduled arrival or fees will not be refunded or transferred.

SERVICE PROJECTS

Scout units using the camp are encouraged to request a service project from the Ranger at the time of arrival.

WATER

Water in the campsites is turned off from October 15th to April 15th. Water is available in central camp.

PLEASE use the “Guide to Safe Scouting” as the guide to all troop activities. You can find the guide on the internet at: <http://www.scouting.org/pubs/gss/index.html> In addition, please...

- Park all vehicles in the provided parking lots.
- Remember to check in AND out with the Camp Ranger or his designee.
- No illegal drugs or alcohol on any Scout properties.
- Open fires ONLY in provided fire rings.
- Conduct appropriate unit level Youth Protection Training before arrival at camp.
- No smoking or open flames in any of the buildings.
- Always practice TWO-DEEP Leadership. One must be at least 21. The other must be at least 18.
- Riding in the back of open trucks, trucks with toppers or trailers is NOT ALLOWED at any time.
- No liquid fuel.
- No Pets.
- No tent trenches.
- No Firearms, weapons or fireworks on any Scout property. **See special program requirements for use of rifle or archery ranges.**
- In case of an accident, please complete the council accident form and give a copy to the Ranger.

VEHICLES

Please note that vehicles may not be allowed beyond the parking lot for purposes of unloading, dependent on weather, in-camp population, etc. Units should always be prepared to carry in all equipment. Standard camp policy is: No more than 1 vehicle per campsite to off load gear.

NON SCOUT GROUPS

Our camps are provided as a service to our local Scout Troops. The fees we charge are very nominal and do not cover our expenses. Please check with the Sagamore Council Office for the rates of non-scouts.

RESPECT YOUR NEIGHBOR

11:00 is the quiet hour and all youth are to be in their camp area at that time. Please respect the privacy of your neighbors. Do not enter their areas unless invited.

We operate by using the Boy Scout Oath in all matters of policies and procedures for all groups and individuals on Sagamore Council Camp property. Any damages will be assessed by the Camp Ranger.